

**SILVERADO COMMUNITY SERVICES DISTRICT  
ADVISORY COMMITTEE MEETING**

**DISTRICT MANAGER'S REPORT  
OCTOBER 29, 2021**



A Tradition of Stewardship  
A Commitment to Service

**SUBMITTED BY:**

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## I. ADMINISTRATIVE

- **Re-appropriated \$40,000** - On October 5, 2021, the SCSD Board of Directors (Board of Supervisors) approved staff's request to use \$40,000 from the SCSD available fund balance to fund the refurbishment of Westgate Drive's Island #27 that was destroyed in the 2017 wildfires.
- **Commercial Uniform Act** - On October 5, 2021, the SCSD Board of Directors (Board of Supervisors) approved staff's request for the SCSD to adopt the Commercial Uniform Act to allow staff to hire contractors for projects under \$60,000, bypassing the "Request For Proposal" process and allow the hiring of contractors in a more cost-effective, efficient and timely manner.

## II. LANDSCAPING UPDATE

- **Island #27 Quotes** – Staff is actively soliciting quotes for landscape contractors to implement the Ian Hall design plan approved by the Advisory Committee in January 2021.
- **Brightview** – Hired new foreman. Staff will schedule a meeting on-site with Brightview and Chair. Staff has instituted an inspection document to keep track of work needed in the SCSD.

## III. SIDEWALKS

- **Sidewalk Repair Quotes** – Staff is actively soliciting quotes for concrete cutters/sidewalk repair companies to repair the sidewalk cracks in the cement sidewalk that runs along Westgate Drive.

## IV. WATER

- **Drilling a well for irrigation:** Staff researched a member's question from the last meeting concerning the possibility of the SCSD drilling a water well inside the District for irrigation purposes. The member believed this would save the SCSD most of the current water cost that is now paid to the City of Napa for water, since the SCSD pays "Outside City" water rates. Staff will brief the Committee on the findings to date.

## V. BUDGET REPORT

### Fiscal Year 2021/22 - see attachment )

FY22 Beginning Fund Balance (7-1-21)	\$ 175,625
Expenses: 7-1-21 to 10-26-21	\$48,604
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<b>FY22 Ending Fund Balance</b>	<b>\$ 127,021</b>