



A Tradition of Stewardship
A Commitment to Service

MINUTES

SILVERADO COMMUNITY SERVICES DISTRICT ADVISORY COMMITTEE

4 P.M. FRIDAY OCTOBER 25, 2019
Silverado Resort, 1600 Atlas peak Road, Napa, CA

1. CALL TO ORDER

Quorum is present.

2. APPROVAL OF JULY 26, 2019, MEETING MINUTES

Unanimously approved.

3. PUBLIC COMMENT

(At this time, anyone may address the Committee regarding any subject not on today's agenda over which the Advisory Committee has jurisdiction. No action will be taken by the Advisory Committee on such public comments other than possibly scheduling the item for a future meeting.)

Linda Blank, resident of Merion Circle, spoke about the landscaping needs for Merion Circle, including automated irrigation, landscape re-design. Staff will work with SCSD landscape contractor and residents to address Merion Circle needs.

4. DISTRICT MANAGER'S REPORT

I. ADMINISTRATIVE

Coast Landscape Management contract – Discussion of SCSD landscaper contractor's 2019 performance.

Staff recounted Coast Landscape poor performance during summer months and steps taken to get the company to adhere to its contract. Coast did not pick up trash, islands were not watered, beds were not weeded. Staff required Coast to report daily on work performed, and asked Coast for better communication within their own company and with SCSD staff to ensure against future lapses in service.

II. UPDATE – SIDEWALK INSPECTION AND REPAIR

Sidewalk Safety - Discussion of SCSD sidewalk inspection on September 17, 2019.

A resident tripped on the asphalt walking path along Hillcrest and sued Napa County. Two County staff and resident Mike Bellanca walked the asphalt path and recorded a number of cracks and ruptures that needed repair. Resident asked staff if the inspection

included the cement sidewalk from Westgate and Hillcrest out to Atlas Peak. Staff responded that the September 17, 2019, inspection included only the asphalt walking path along Hillcrest, and that a determination would need to be made whether the SCSD would be responsible for the Westgate cement sidewalk or homeowners along the street.

Resident asked staff if the inspection and results have been documented and forwarded to the insurance company to inform them to tell them what we're doing – and invite them – you've set the precedence of a - when it happens we don't want insurance company to feel they were left out of the process, so if you share that with them and they do nothing about it can they accepted what you are doing and proper course of action and we won't get a declaration in the case of the next claimant. Staff will ask risk manager.

III. UPDATE – STREETLIGHT TOPS

PG&E Streetlight Tops – Update on three streetlight tops that have not yet been replaced by PG&E: S36, S107, and S146.

Staff stated three streetlights need to be changed. PG&E stated the new streetlight tops will be installed in November. Resident stated streetlight S110 is leaning and needs to be replaced by PG&E. Staff stated it is on the list for replacement.

IV. BUDGET REPORT

Fiscal Year 2019-20 – Budget status as of October 22, 2019.

Staff reported the SCSD ending fund balance for the past year ending June 30, 2019, is good. Staff pointed out one item that is over budget – electricity. PG&E installed new streetlight tops in 2019, promising a savings of about \$5,000 to the SCSD because the new LED bulbs are more cost-efficient. Staff is working with PG&E to ascertain why costs have increased and not decreased.

5. FUTURE AGENDA ITEMS

None.

6. CLOSING COMMENTS

None.

7. ADJOURN

Unanimous.