

**SILVERADO COMMUNITY SERVICES DISTRICT
ADVISORY COMMITTEE MEETING**

MINUTES

JULY 26, 2019

4 p.m.

1. CALL TO ORDER 4:00pm

Quorum is present.

2. APPROVAL OF APRIL 26,2019 SCSD MEETING MINUTES

Postponed.

3. PUBLIC COMMENT

None.

4. DISTRICT MANAGER'S REPORT

I. ADMINISTRATIVE

- a. Staff provided an update of Michael Karath's return from medical leave stating that the District Manager anticipates Mr. Karath's return in early- to mid-August.
- b. Staff received an email from Chair Andy Kirmse after the Agenda and District Manager's report were published confirming his resignation date would be sometime in November 2019 rather than September 2019 as written in the report. Staff informed the Committee of the correction.
- c. The Acting Committee Chair and current Committee Vice Chair, Joe Russoniello, postponed the selection of the new Committee Chair until the October 25, 2019 meeting in consideration of the new information reported in Item No. I.b. of the District Manager's report.

No action taken.

II. LIGHTING

- a. Staff reported PG&E will replace the bulb in the Merion Circle light pole immediately to bring it back to working order. PG&E will upgrade the fixture to the newer style in late July or August.

No action taken.

III. BUDGET REPORT

- a. Staff reported the estimated ending fund balance for fiscal year 2018-19.
- b. Staff reported the current revenue and expenditures for fiscal year 2019-20. Staff corrected a typographical error noting that the report should read "Beginning Fund Balance (7-1-19)" rather than "Beginning Fund Balance (7-1-18)."

No action taken.

5. FUTURE AGENDA ITEMS

- a. Postponed from this agenda:
 1. (Item No. 2) Approval of the April 26, 2019 minutes
 2. (Item No. 4.I.c) Selection of a new Advisory Committee Chair
- b. Report of Staff's discussion with Coast Landscape Management regarding level of performance as discussed and requested in *Closing Comments*.
- c. Report of Staff's findings of available resources which help to establish boundary lines and determine ownership/responsibility of individual parcels located within the District as discussed and requested in *Closing Comments*.

6. CLOSING COMMENTS

- a. Nancy Pollacek, Silverado Property Owners Association Landscape Committee Chair, submitted a report entitled *Landscape Committee Report SPOA Meeting July 26, 2019* and pictures of landscape from various areas throughout the District. Ms. Pollacek stated that the pictures were taken during the week of July 14, 2019-July 20, 2019. Report and pictures attached for reference. Staff confirmed the District would discuss the concerns outlined in the report.
- b. Carolyn Adducci, Primary Representative for Silverado Oaks, stated that there was dry brush on the vacant lots around the golf course and asked if Staff knew who was responsible to clear the debris. Staff responded that the District does not have any oversight for dry brush on private property, but that the Committee may consult with the Silverado Property Owners Association for possible recourse. The Acting Chair requested Staff research available resources which help to establish boundary lines and determine ownership/responsibility of individual parcels located within the District

7. ADJOURN 4:45pm

Unanimously approved.