

APPROVED AS AMENDED, 7/28/17

Silverado Community Services District Advisory Committee
Minutes of Meeting
April 28, 2017

Attendance: Andy Kirmse, President; James Wilson, Vice President; James Tidgewell, Treasurer; Cathy Enfield, Secretary; Con Hewitt; Joel Bloomer, Bill Jovick; Thomas Fine; Bob Fox; Sharon Bobrow; Deenie Woodward; Doug Walker; Mike Bellanca; Ron Ryan; Joel Lewis; Paul Roberts; Sophie Johnson, Napa County; Chris Lewis, Napa County; Veronica Fausner; Leandra Stewart; Nancy Pollacek; Mary Ellen Wilson; Tammy Smith; Joe Russoniello; Greg Engel, President, SCC Board of Directors; Jesus Tijero (for Alfredo Pedroza).

1. Call to Order: The meeting of the Silverado Community Services District (SCSD) Advisory Committee was called to order by President Andy Kirmse at 4:00 pm. President Andy reported there are new attendees at this meeting, so he asked everyone to introduce themselves.
2. Minutes: A motion was made to approve the SCSD meeting minutes of January 27, 2017 as submitted; the motion was seconded, and the ayes were unanimous.
3. Public Comment: There was no public comment.
4. Landscape Committee Report: Committee Chairman Mary Ellen Wilson reported that her committee has been working closely with Julie Kirk at the County, so the Landscape Committee's activities and report will be included within the District Manager's report coming up next.
5. SCSD District Manager's Report – Napa County representative, Julie Kirk, was absent from this meeting, so her written report was distributed and discussed by Chris Lewis of Napa County. Chris mentioned she will be recording this meeting, so Julie can hear all questions and comments for further handling at the County level.

Lighting: Chris reported that part of Julie's job at SCSD is to drive through the Silverado neighborhoods and make sure that all the lights are working properly. She does this several times a month. Chris reported there are two outages: one at location S33 on Hillcrest (just before Inverness), and one at location S78 on Burning Tree. Julie is working with PG&E to get these lights repaired as soon as possible.

Maintenance: Chris reported that sidewalk repair is needed on Hillcrest Dr. (across from the Grove-Oak Creek Entrance), and Julie has been in contact with the Napa Co. Roads Department to schedule a time for the repair. Chris reported that the Napa Co. Roads Department also removed a dead tree from the small island on Atlas Peak Rd.

Overgrown Tree: At a prior SCSD meeting, it was reported there was an overgrown tree blocking the street sign at Milliken Creek and Bonnie Brook Dr. Chris reported that the tree has been trimmed back, and Julie wanted to thank Mary Ellen Wilson, Landscape Committee Chairman, for her effort in contacting the property owner and helping to get this task done in a smooth and timely manner.

Water Meter Issues: Chris reported that SCSD and City of Napa Water Division identified the SCSD water meter that has been providing irrigation water to the Silverado Springs HOA sidewalk strip. ~~and corner landscape area at the corner of Atlas Peak and Monticello Roads.~~¹ However, she said the cost of the water has been paid for by SCSD. Chris said that Julie has been working on this situation with Silverado Springs, and effective May 15, 2017, the Silverado Springs HOA has agreed to start paying for their water usage recorded at this meter. During discussion, Silverado Springs representative Mike Bellanca brought up the issue about high-cost water bills for this area and mentioned experts were brought in to look at water usage and to review billings. Chris said that Julie and the Napa Water Department intend to look further into the water-usage matter with Silverado Springs.

Representative Jovick asked if Silverado Springs has identified what area the water meter in question actually waters, and he asked if there might be a leak somewhere. Representative Bellanca of Silverado Springs said that their expert will be coming out to inspect the area, and they should get more answers about it then. He will report back on the matter.

New Landscape Plantings: Chris reported that the Landscape Committee has asked for more plants to be installed at the raised “monument area” on the first island at Atlas Peak Rd. and Hillcrest Dr. The plants will be installed by the current SCSD landscape contractor, New Image, but the job will be “non-routine” per their contract. The plants will be drought-tolerant and low-maintenance.

Contact Information at Napa County: Chris told the SCSD Board that if anyone has suggestions, questions, comments and/or concerns about landscape matters, they should contact Julie Kirk at (707) 259-8603 or by email at Julie.kirk@countyofnapa.org. She also said the Landscape Committee can be contacted, and the members are: Mary Ellen Wilson, Leandra Stewart and Nancy Pollacek

¹ On 7/28/17 at the SCSD Meeting, Christiana Lewis, Napa County, reported that this statement made during the 4/28/17 SCSD meeting was incorrect and should be noted as such in these minutes. - C. Enfield, SCSD Secretary.

Budget Report:

As part of the District Manager's report, Chris passed out the SCSD's Monthly Cash Flow Projection spreadsheet that shows total cash receipts and total cash paid out by month, going back to July 2016 with projections through June 2017. Total cash receipts are projected to be around \$145,609, and total cash paid out is estimated to be around \$150,519. The Board recommended that an amount of at least \$60,000 be retained in the fund balance to cover any unexpected expenses at the end of the fiscal year (since there is little income for the first three to four months of the new fiscal year). All agreed with this report and recommendation.

At this time, President Andy introduced Greg Engel who is President of the Silverado Country Club's Board of Directors. President Andy invited Greg to attend this meeting and any future meetings for the benefit of our joint organizations. Everyone was pleased to meet him and hear news about golf course repairs and Club improvements.

President Andy also recognized the new attendee, Jesus Tijero, who joined the meeting at this point to represent Supervisor Alfredo Pedroza.

With there being no further business, President Andy asked for a motion to adjourn. A motion was made to adjourn, it was seconded and passed unanimously.

Respectfully submitted,

Cathy Enfield, Secretary
Silverado Community Services District