

Silverado Community Services District Advisory Committee Meeting - District Manager's Report

I. Lighting:

a. Light Outages Reported to PG&E for Repair:

- i. Hillcrest: 52 - Many calls to PG&E regarding replacing this pole. I have a name and direct phone number for a representative in Fresno and will continue to call him until we see results.

II. Maintenance:

a. New Image Landscape Company:

- i. New Image is now providing the maintenance as of July 1, 2016. The contract term expires on June 30, 2017. Term will automatically renew for two additional one year terms unless we decide not to renew with them by giving them 30 day notice prior to expiration of term. The contract maximum is \$66,000 (\$55,956 for maintenance, \$10,000 for non-routine services).
- j. For suggestions on regular/seasonal maintenance or to report any landscape issues, please contact the District Administration's Analyst, Julie Kirk at 259-8603 or by email at Julie.kirk@countyofnapa.org. You may also contact Mary Ellen Wilson and/or Leandra Stewart, the District's Landscape Committee Representatives.

III. Budget Report:

a. Year-to-date 2015-2016 Budget Status:

1. Revenue: \$124,899.69 - Interest, Special Assessments, and Delinquent Tax Penalties
- ii. Expenses: \$123,255.06 - Administration costs, legal services, engineer services, landscape services, street sweeping, mutt mitts, insurance liability, water and electricity, tree removal



Statement of Revenues and Expenses Budget vs. Actual - by Subdivision

2850 - Silverado Community Services
 Periods 1 through 12 of Fiscal Year: 2016

Subdivision: 2850000 - Silverado Community Services

		Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTO	YTOTotal	Budget vs Actual	Percent of Budget
Revenues									
44400	Penalties & Costs on Delin Tax	400.0		400.00		116.53	116.53	283.4	29.13
45100	Interest	0		450.00		401.12	401.12	7	89.14
		450.0						48.8	
		0						8	
46700	Special Assessments	<u>125,009.00</u>		<u>125,009.00</u>		<u>124,382.04</u>	<u>124,382.04</u>	<u>626.96</u>	<u>99.50</u>
	Total Revenues 1	<u>125,859.00</u>		<u>125,859.00</u>		<u>124,899.69</u>	<u>124,899.69</u>	<u>959.31</u>	<u>99.241</u>
Expenses									
	Total for: Salaries and Benefits								0.00
52100	Administration Services	4,000.00		4,000.00		3,856.04	3,856.04	143.96	96.40
52115	Property Tax/Assessment Admin	600.00		600.00		550.00	550.00	50.00	91.67
52140	Legal Services	500.00		500.00		1,800.05	1,800.05	(1,300.05)	360.01
52145	Engineer Services	18,000.00		18,000.00		15,057.55	15,057.55	2,942.45	83.65
52340	Landscaping Services	53,400.00		53,400.00		52,316.61	52,316.61	1,083.39	97.97
52350	Street Sweeping Services	10,000.00		10,000.00		9,661.68	9,661.68	338.32	96.62
52505	Maintenance-Buildings/Improvem	800.00		800.00		1,470.78	1,470.78	(670.78)	183.85
52510	Maintenance-B&I-PW Charges	1,200.00		1,200.00				1,200.00	0.00
52700	Insurance - liability	1,333.00		1,333.00		1,333.00	1,333.00		100.00
52800	Communications/Telephone	80.00		80.00		72.50	72.50	7.50	90.63
52830	Publications & Legal Notices	100.00		100.00				100.00	0.00
52905	Business Travel/Mileage	50.00		50.00		23.98	23.98	26.02	47.96
53100	Office Supplies	50.00		50.00				50.00	0.00
53205	Utilities - Electric	21,000.00		21,000.00		21,082.58	21,082.58	(82.58)	100.39
53220	Utilities - Water	14,500.00		14,500.00		11,097.83	11,097.83	3,402.17	76.54
	Total for: Services and Supplies	<u>125,613.00</u>		<u>125,613.00</u>		<u>118,322.60</u>	<u>118,322.60</u>	<u>7,290.40</u>	<u>94.20</u>
55300	Buildings and Improvements	60,000.00		60,000.00		4,932.46	4,932.46	55,067.54	8.22
	Total for: Other Expenses	<u>60,000.00</u>		<u>60,000.00</u>		<u>4,932.46</u>	<u>4,932.46</u>	<u>55,067.54</u>	<u>8.22</u>
	Total Expenditures 1	<u>185,613.00</u>	-	<u>185,613.00</u>		<u>123,255.06</u>	<u>123,255.06</u>	<u>62,357.9466(AO)</u>	
	Net Surplus (Deficit)	<u>-(59,754.00)</u>		<u>-(59,754.00)</u>		<u>1,644.631,644</u>			<u>1</u>



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Statement of Revenues and Expenses Budget vs. Actual - by Subdivision

2850 - Silverado Community Services
Periods 1 through 12 of Fiscal Year: 2016

Subdivision: 2850000 - Silverado Community Services

	Adopted Budget	Budget Adjustments	Adjusted Budget	Encumbrances	Actual YTD	YTDTotal	Budget vs Actual	Percent of Budget
33100- Available Fund Balance					69,749.43			
Net Surplus (Deficit)					1,644.63			
33100- Ending Fund Balance					71,394.06			