

**SILVERADO COMMUNITY SERVICES DISTRICT  
ADVISORY COMMITTEE MEETING**

**DISTRICT MANAGER'S REPORT  
JULY 29, 2022**



A Tradition of Stewardship  
A Commitment to Service

**SUBMITTED BY:**

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## I. ADMINISTRATIVE

### LAFCO Review

- **LAFCO MSR/SOI** – On August 1, 2022, LAFCO will hold a hearing on the SCSD's Municipal Service Review and Sphere of Influence. LAFCO issued its last SCSD MSR in 2014 [https://www.napa.lafco.ca.gov/uploads/documents/MSR\\_CentralCounty\\_FinalReport\\_2014.pdf](https://www.napa.lafco.ca.gov/uploads/documents/MSR_CentralCounty_FinalReport_2014.pdf) and SOI in 2015 [https://www.napa.lafco.ca.gov/uploads/documents/SCSD\\_FinalSOI\\_2015.pdf](https://www.napa.lafco.ca.gov/uploads/documents/SCSD_FinalSOI_2015.pdf).
- **Brief Update** - The new MSR/SOI is expected to be brief and update relevant information such as financials and any other key changes that SCSD staff can identify. LAFCO will prepare an administrative draft report for SCSD's staff's review and comments before LAFCO presents a public draft report to the LAFCO Commission. The public draft would then be circulated for public review and comment before LAFCO returns with a final report for adoption.
- **MSR definition** - A service review is a comprehensive study designed to better inform LAFCO, local agencies, and the community about the provision of municipal services. Service reviews attempt to capture and analyze information about the governance structures and efficiencies of service providers, and to identify opportunities for greater coordination and cooperation between providers. The service review is a prerequisite to a sphere of influence determination and may also lead a LAFCO to take other actions under its authority.
- **SOI definition** - A sphere of influence is a planning boundary outside of an agency's legal boundary (such as the city limit line) that designates the agency's probable future boundary and service area. Factors considered in a sphere of influence review focus on the current and future land use, the current and future need and capacity for service, and any relevant communities of interest. With the passage of the CKH Act, spheres for all cities and special districts are reviewed every five years.

## II. LANDSCAPING UPDATE

- **Brightview Terminated** - The SCSD notified Brightview Landscaping Services on July 1, 2022, that its contract will be terminated effective August 1, 2022, for contract nonperformance. Since Brightview's contract began in June 2018, the company has failed to provide consistent service the SCSD needs. In April 2022, for example, the company stated it had conducted the annual District-wide irrigation inspection. But a recent inspection by another company showed that several large leaks and numerous minor leaks were never reported to SCSD staff or repaired. Plants on a number of islands have died because of this neglect. Most recently, Brightview had not sent a maintenance crew for the month of May and then provided partial service in June. SCSD staff informed Brightview that the SCSD will not be paying the invoices for June or July for this lapse of service.
- **Interim Contract** - SCSD has hired the Sanchez Brothers Landscaping company on an interim contract through August 2022.
- **SCSD Request For Proposal (RFP)** – SCSD staff has issued an RFP to find a permanent replacement for Brightview. Staff looks to the first week of September to sign a new contractor.

**III. BUDGET REPORT**

**Fiscal Year 2021/22 – end of year - see attachment )**

FY22 Beginning Fund Balance (7-1-21)	\$ 175,685
FY22 Ending Fund Balance (6-30-22)	\$ 153,424
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Deficit	\$22,261