



A Tradition of Stewardship
A Commitment to Service

MINUTES

SILVERADO COMMUNITY SERVICES DISTRICT ADVISORY COMMITTEE

4 P.M. FRIDAY JANUARY 31, 2020
Silverado Resort, 1600 Atlas peak Road, Napa, CA

1. CALL TO ORDER

Quorum is present.

2. ELECTION OF CHAIR AND VICE CHAIR

According to the SCSD Bylaws Part II, Section 18, Paragraph 4, the Committee shall elect a chair and vice chair at the first regular Committee meeting of the calendar year.

Action postponed to next meeting.

3. APPROVAL OF OCTOBER 25, 2019, MEETING MINUTES

Approved unanimously.

4. PUBLIC COMMENT

At this time, anyone may address the Committee regarding any subject not on today's agenda over which the Advisory Committee has jurisdiction. No action will be taken by the Advisory Committee on such public comments other than possibly scheduling the item for a future meeting.

None.

5. DISTRICT MANAGER'S REPORT

a) Administrative

Member asked staff to assess performance of Coast Landscape. Staff responded that the company is doing a good job, but needs to be monitored to ensure they fully perform on their contract. Staff has had discussions with Coast asking for better communication inside their company so requests from residents and staff to managers can result in quick action taken on the ground.

b) Sidewalk Inspection and Repair

Member asked about sidewalk inspection for concrete sidewalk along Westgate out toward Atlas Peak. Staff researched issue as to whether the SCSD or homeowner has jurisdiction and responsibility to maintain the sidewalks. Staff concluded that the SCSD has responsibility and must maintain all the public sidewalks in the SCSD.

c) Streetlight Tops – Overcharge and Color of Poles

PG&E promised a \$5,000 savings after SCSD streetlight tops were changed out in favor of LED streetlight tops. Staff found costs had actually increased and contacted

PG&E billing managers. PG&E admitted it made a billing mistake and would be crediting SCSD account in the coming months.

- d) Budget Report - FY 2019-20 Mid-Year Update; budget status as of January 24, 2020.
Engineering services line item is increasing beyond the yearly estimate. Staff will assess ways to be more efficient with hours spent on SCSD issues.

7. FUTURE AGENDA ITEMS

None.

8. ADJOURN

Approved unanimously.